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| Aspect | Checklist Item | Tick |
| Text Content | 1. Spelling and grammar check |  |
| 2. Consistency in language and terminology |  |
| 3. Accurate product information |  |
| 4. Correct usage of brand names and trademarks |  |
| Formatting | 5. Proper font styles and sizes |  |
| 6. Consistent font throughout the label |  |
| 7. Adequate spacing between lines and paragraphs |  |
| 8. Alignment of text and graphics |  |
| Images/Graphics | 9. High resolution and clear images |  |
| 10. Proper placement and sizing of graphics |  |
| 11. Consistent colour schemes |  |
| 12. Ensure logos are up-to-date and accurate |  |
| Barcode/QR Code | 13. Verify accuracy of barcode/QR code |  |
| 14. Ensure readability with a scanner |  |
| Legibility | 15. Adequate contrast between text and background |  |
| 16. Readability in different lighting conditions |  |
| 17. Check font legibility, especially in fine print |  |
| Legal Requirements | 18. Compliance with industry regulations and standards |  |
| 19. Inclusion of required legal information |  |
| Language Translation | 20. Accuracy of translations (if applicable) |  |
| 21. Cultural considerations in translations |  |
| Consistency | 22. Consistency with previous labels (if applicable) |  |
| 23. Consistent use of capitalisation and punctuation |  |
| Margins and Bleed | 24. Ensure proper margins and bleed for printing |  |
| Proofing Marks | 25. Remove or address any proofing marks |  |
| Final Review | 26. Review the overall design and layout |  |
| 27. Confirm that all required elements are present |  |
| Print Quality | 28. Verify that images and text are sharp and clear |  |
| 29. Check for any colour inconsistencies |  |
| Final Approval | 30. Obtain final approval from all stakeholders |  |